

BLACK SHEEP GATHERING MARKETPLACE BOOTH APPLICATION 2020

Name: _____

Email Address: _____

Business Name & Website: _____

Complete Mailing Address: _____

Phone(s): _____ During the show _____

DID YOU HAVE A BOOTH AT BSG IN 2019? _____ Have you ever had a booth at BSG? _____

Do you sell scented products? _____

VENDORS: Please let us know if there is another vendor you would like to be near or other things we need to consider when assigning you a booth space (sensitivities, allergies, mobility limitations, etc.). Use back of page as needed. Special needs (please be as specific as possible): _____

NEW VENDORS ONLY: On a separate piece of paper tell us more about your business. Be specific. Describe your merchandise and display. Please include photos of your products/booth set up. Describe how your booth will conform to and support the BSG Mission Statement and Goals. Are you willing to be placed on a standby list if not selected for a booth initially?

ELECTRICITY: Do you need electricity in your booth? This may help determine where you are placed in the hall. Please be VERY specific about whether you must have electricity or not as we are unable to make this change at the last minute. Electricity charge is \$25 per Vendor Electricity: **YES/NO** _____

BOOTH OPTIONS: Choose one and circle, or rank your preference. If you select a larger space than you've had in the past, the committee reserves the right to limit you to your previous booth size, depending on availability. We will be redesigning the layout of the booths so as to avoid issues with electrical boxes and structural limitations. Therefore, we will make every endeavor to honor location requests but we cannot make any promises or guarantees.

5' x 10' @ \$120 10' x 10' @ \$245 10' x 15' @ \$365 10' x 20' @ \$490 10' x 30' @ \$735 10' x 40' @ \$980

Tables and Chairs: All tables and chairs needed in the booth are priced separately from the booth fee and must be requested in advance. Any tables and chairs needed must be paid for as an extra cost. We MUST have this information before set up. Let us know NO LATER THAN May 31, 2020 if you need more.

Total number of tables needed: _____ Total number of chairs needed: _____

Add \$5 for each TABLE and \$2 for each CHAIR. Please be sure you need what you order. We are unable to process refunds.

TOTAL DUE WITH APPLICATION: (booth fee, electricity, and tables and chairs) = \$ _____

Please make checks payable to "Black Sheep Gathering, Inc." Your check will be cashed within 90 days of the date on the check. You may postdate your check to no later than May 1, to delay deposit of the check by BSG. Send this form & the Agreements page with your check to:

BSG Marketplace 2020
c/o Dicentra Designs
PO Box 621
Dallas, OR 97338

Booth fee: _____
Electricity (\$25): _____
Tables (\$5 ea): _____
Chairs (\$2): _____
Total: _____

Black Sheep Gathering 2020 Vendor Agreements

This document must be initialed and returned with your application.

- I understand that Linn County Expo Center allows vendors to load and unload only at the loading docks. _____
- Coming in, I understand that I must unload my vehicle to a dock and IMMEDIATELY move my vehicle out of the loading lot/area, which includes ALL of the parking spaces behind the Willamette Event Center. _____
- I understand that I may not block building aisles while unloading, set-up, take-down and loading. _____
- I understand that no raw fleeces, or unwashed llama fiber, alpaca fiber or mohair may be sold from my booth in the Market in the Willamette Event Center.

- I understand that I must set up my booth so that my display and product is located *entirely within* my allotted space and that I will provide a space within my booth for customers to view my products and pay for purchases. _____
- At the end of the show, I understand that I must load my products out to a dock before bringing my vehicle into the loading area, and then IMMEDIATELY move my vehicle out of the loading lot/area to make room for others. _____
- I understand that BSG is run by volunteers and I will follow their instructions and treat them with respect. _____
- I understand that I will try and solve issues with my neighbors amicably and directly before involving BSG volunteers. _____
- I understand that if I fail to do any of these things, I will not be invited to return as a vendor. _____

I have read and understand the Vendor Agreements listed above:

Name: _____ Date: _____